



Community Health EMS Workgroup

Meeting Minutes:

SUBJECT:	CHEMS Workgroup February Minutes	DATE:	February 22, 2017
ATTENDEES:	Michelle Arnett, Mark Babson, Bruce Cheeseman, Elaina Donohoe, Pat Lara, Mike Mikitish, Gina Pannell, Xenya Poole, Linda Rowe, Mary Sheridan, Marta Tanikuni	LOCATION:	IDHW Offices – 9th Floor Conference Room 9A 450 W State Street, Boise ID, 83702
Teleconference:	Dan Bates, Jason Creamer, Greg Creswick, Kevin Gray, Bill Holstein, Travis Myklebust, James Rhom, Travis Spencer		
Guests:	Annalise Goyette		
IDHW Staff	Taylor Kaserman		

Agenda Topics:

Opening remarks, Introductions, Agenda review, Approve minutes – Mary Sheridan, IDHW Bureau of Rural Health

- ◆ Mary Sheridan welcomed everyone and had workgroup members introduce themselves in person and on the phone. A motion for approval of the November meeting minutes was passed with one amendment to add Jason Creamer as an attendee on the phone.

CHEMS General Update –Mary Sheridan, IDHW Bureau of Rural Health

- ◆ Mary Sheridan gave the workgroup a brief update on current CHEMS Activities.
 - The CHEMS Workgroup Charter will need to be updated, workgroup members are encouraged to look at the charter and come prepared to update the workgroup charter at the next meeting.
 - The CMMI grant funding requested for Telehealth to help test the CHEMS concept was denied because the funding would be going to equipment or direct services. The workgroup discussed different ideas the grant funding could be used for and Mary will reach out to CMMI to see if CHEMS agencies can apply for the Telehealth application.

Patient Experience Survey and Data Tracking Form – Xenya Poole, IDHW Bureau of EMS and Preparedness and Marta Tanikuni, IDHW Bureau of EMS and Preparedness

- ◆ Marta Tanikuni presented the workgroup with the Patient Experience Survey created to determine the patient's ability to manage their health and healthcare before and after CP intervention. The workgroup provided feedback on the survey suggesting updates to how the questions were presented in the survey, how the survey would be administered, and clarifying some of the dates on the questions.

- ◆ Xenya Poole showed the workgroup the new Patient Care and Data Tracking Form that has been developed. The form is a way for CHEMS agencies to track data needed for SHIP metrics. This form will be sent to agencies after this meeting, with any data collected going to Marta.

1st and 2nd ISU Cohort Update – *Mark Babson, Ada County Paramedics and Xenya Poole, IDHW Bureau of EMS and Preparedness*

- ◆ The second CHEMS cohort is currently full with thirteen students who began class the week of January 10th 2017. Students from the first cohort are being reached out to see how they are doing. Training for cohort two students is being set up and will be happening in late March or April.

BLS/ILS Education – *Xenya Poole, IDHW Bureau of EMS and Preparedness and Mary Sheridan, IDHW Bureau of Rural Health*

- ◆ The workgroup is looking to determine whether or not Community Paramedics could become instructors for BLS/ILS agencies. Mary Sheridan asked workgroup to think about how this might be delivered and to come with feedback to the next CHEMS workgroup meeting.

Potential Caregiver Partnership in Central District Health Department – *Mark Babson, Ada County Paramedics*

- ◆ The Central District Health Department has submitted for funding to CMMI to work with CHEMS agencies in their district, and is working with Mark Babson and Ada County Paramedics to identify how this will look. In the meantime, Central District Health Department is still waiting on CMMI approval for funding.

Timeline and Next Steps/Updates – *Mary Sheridan, IDHW Bureau of Rural Health*

- ◆ Workgroup will be meeting on a monthly basis again; next meeting will be on March 22nd at 10:00am. Workgroup members are encouraged to reach out to Mary Sheridan or Wayne Denny with ideas regarding workgroup communication, they want to make sure members feel as though they are well informed.

There being no further Mary Sheridan adjourned the meeting at **11:20 am**

Author	Date	Version	Summary
Taylor Kaserman	2/28/2017	V1.0D	Initial draft and edits.
		V2.0D	
		V3.0D	
Final Draft – submitted for approval		V1.0F	
Final Approved		V1.1F	